

MULTINATIONAL BUSINESS SERVICES, INC.  
11 DUPONT CIRCLE  
WASHINGTON, D.C. 20036

Ms. Mary Pottorff  
Manager, Worldwide Regulatory Affairs  
Philip Morris U.S.A.  
120 Park Avenue, 14th Floor  
New York, New York 10017-5592

INVOICE #MPOR-00794

FOR SERVICES RENDERED

July 1994

**OSHA Ruling**

- Revised the handouts given to meeting participants.
- Met with Fast Eddie's Billiard Cafe
  - There was much concern regarding the proposed rule since an expensive filtration system was recently installed in these establishments, and the system will still not be adequate to permit smoking in the facility.
  - The ETS portion of the proposed rule is the part that will effect this establishment the most, therefore, this is the part on which the comments and testimony will focus.
  - Wrote a memo summarizing the meeting.
- Met with the Club Managers Association of America (CMAA).
  - Even though certain members of the Association have gone smoke free, the Association is still opposed the proposed rule because the members do not want government regulation of the club environment.
  - We drafted a short explanatory paragraph stating why CMAA should become involved with this issue. This paper was presented to the Board of Directors at their national meeting.
  - Wrote a memo summarizing the meeting.
- Prepared for a follow-up meeting with the Club Managers Association of America.
- Reviewed the ASHRAE ventilation standards.
- Held a discussion with the National Restaurant Association regarding the comments they will be submitting to OSHA.

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- Worked on an overall summary of the hospitality industry meetings.
- Met with the Club Managers Association and a potential witness for the hearings.
  - The manager of the Washington DC University Club was not overly enthusiastic about testifying.
  - We attempted to persuade him to testify at the hearing.
- Meeting to discuss the various points to be made in the comments we would draft for the different associations. Drafted comments for different Associations.
- Met with the Dale City VFW Post
  - They stated repeated that they would do whatever they could to help us fight this proposed rule.
  - They agreed to both submit comments and testify at the hearing.
  - Accommodating smokers is very important to this post since over 80% of their members smoke.
  - They recently installed an expensive filtration system that would not be adequate under the proposed rule.
- Follow-up meeting with Fast Eddie's Billiard Cafe to secure their comments and testimony.
- Prepared for a follow-up meeting with the American Hotel & Motel Association.
- Attended an indoor air meeting held at the American Dental Association.
  - This group of approximately 30 attendees represented a broad cross section of the hospitality industry.
  - There was a general feeling that OSHA would back down from the proposed rule if they received enough opposition to it and they might be happy with a stripped down version of the rule.
  - Wrote a memo summarizing the meeting.
- Meeting with three consultants that work for R.J. Reynolds (Ronald Duchin and Robert Blumel of Mongoven, Biscoe, & Duchin, Inc. and W. Coley Hudgins with Walt Klein & Associates, Inc.) to coordinate activities regarding veterans groups.

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- The R.J. Reynolds consultants will work with the national headquarters.
- We will continue our efforts with the local affiliates.
- Wrote a memo summarizing the meeting.
- Follow-up meeting with the American Hotel & Motel Association.
  - They will submit approximately 8-10 pages of comments.
  - The ETS portion of their comments will be about 05.-1.0 pages in length and they will focus on the impracticalities of the ban.
  - There was uncertainty concerning whether they would provide a witness.
  - Wrote a memo summarizing the meeting.
- Assembled a packet of information that contained the handouts we distributed at our meetings, as well as a summary of our main points discussed at those meetings.
- Attended the interagency committee on indoor air quality meeting.
- Contacted several manufacturers of ventilation and filtration systems to obtain information on the technology utilized by these manufacturers.
  - Contacted Heat Pipe Technology, Inc., Trion Inc., Honeywell Inc., SEMCO Inc.
- Researched CO<sub>2</sub> levels as an inadequate test for ventilation measurements.
- Held discussions with Fast Eddie's Billiard Cafe regarding the comments and testimony they will be submitting.
- Met with Capron Company regarding Staefa Control Systems.
- Held discussions with representatives from Honeywell Inc. regarding their HEPA filtration system. Obtained test studies of the HEPA filter with ETS.

Total Professional Services \$20,000

***TOTAL DUE*** **\$20,000**

*line #83  
Mary Patterson 9-12-94*

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